

Agenda



ALMO BOARD MEETING

**28 November 2019, at 5.30pm, in LH 2.11 Loxley House,
Station Street, Nottingham, NG2 3NJ**

1 INTRODUCTORY ITEMS

1.1 WELCOME

1.2 APOLOGIES FOR ABSENCE

1.3 DECLARATION OF INTERESTS

1.4 ITEMS FROM THE CHAIR

1.5 MINUTES OF THE MEETING HELD ON 12 SEPTEMBER 2019 Attached 5.30

1.6 MATTERS ARISING

1.7 FEEDBACK FROM 5.30

- Group Board
- Audit, Risk and Compliance Committee
- National Federation of ALMO (NFA) National Board Members Meeting held on 13 November 2019
- Regional NFA Board Members Meeting held on 22 October 2019

2 CONSULTATIONS

2.1 THE HOUSING REVENUE ACCOUNT CONSULTATION 5.45

Presentation from the Policy Director of The National Federation Of ALMOs, Chloe Fletcher, and the Director of Investment and Business Services, Jonathan Shaw.

- Overview of the HRA
- The HRA as it relates to Nottingham
- Update of NCC's HRA
- Board Member Feedback / question for Nottingham City Council

3 SERVICE AREA REPORTING

3.1 QUARTER TWO ALMO FINANCE 6.30

Presentation by the Director of Investment and business services

3.2 QUARTER TWO COUNCIL HOUSING PERFORMANCE 6.45

Presentation by the Business Improvement and Performance Manager

3.3 QUARTER TWO COMPLIANCE MONITORING 7.00
Presentation by the Assistant Director of Asset
Management

4 ITEMS TO NOTE

4.1 FEEDBACK TO: 7.15
- Group Board
- Audit, Risk and Compliance Committee
- NFA

5 CLOSING ITEMS

5.1 ANY OTHER BUSINESS

5.2 DATE OF NEXT MEETING – 16 JANUARY 2020

Board Members are requested to attend the above meeting on the date and at the time and place stated to transact the following business:



George Pashley
Company Secretary

NOTTINGHAM CITY HOMES LIMITED

THE ALMO BOARD

MINUTES of the **PUBLIC MEETING** held on **12 SEPTEMBER 2019** at The Council House, Old Market Square, Nottingham NG1 2BS

Board Members

Karen Humble
Dave Pitt
Georgia Power
Ethan Radford
Michael Savage

Also in Attendance:

Delroy Beverley	Director of Construction, Repairs and Maintenance
Cathy Dobb (Minute Taker)	Head of Governance
Tom Mouldsdales	Governance Officer
Nick Murphy	Chief Executive
George Pashley	Company Secretary
Jonathan Shaw	Director of Investment and Business Services

1 WELCOME, INTRODUCTIONS & CHAIR'S ANNOUNCEMENTS

The Company Secretary opened the meeting and welcomed Board Members.

2 APOLOGIES FOR ABSENCE

Apologies were received from Lynn Clayton, Geoff Bagnall and Sarita-Marie Rehman-Wall.

3 DECLARATIONS OF INTEREST

None declared.

4 COMPANY SECRETARY'S REPORT

4.1 APPOINTMENT OF CHAIR

- 4.1.1 The Company Secretary stated that in accordance with Standing Orders, Board is required to appoint a Chair at the first meeting following the Annual General Meeting (AGM).

4.1.2 At a meeting on 2 September, Sarita-Marie Rehman-Wall was nominated as Chair of the ALMO Board.

4.1.3 In Sarita-Marie Rehman-Wall's absence, the Board were asked to nominate Michael Savage as the Chair of the ALMO Board for this meeting only.

RESOLUTION:

The Board agreed:

- 1. To the appointment of Sarita-Marie Rehman-Wall as Chair of the Board for a period of one year.**
- 2. To the appointment of Michael Savage as Chair of the Board for one meeting only.**

4.2 APPOINTMENT OF GROUP BOARD REPRESENTATIVES

4.2.1 The Chair of the Board stated that in accordance with Standing Orders, Board is required to nominate two Tenant Board Members to sit on the Group Board.

4.2.2 At a meeting on 2 September, Sarita-Marie Rehman-Wall and Michael Savage were recommended as the Tenant Board Member to the Group Board.

RESOLUTION:

The Board agreed:

- 1. To the appointment of Sarita-Marie Rehman-Wall and Michael Savage to the Group Board.**

4.3 AUDIT, RISK AND COMPLIANCE COMMITTEE MEMBERSHIP

4.3.1 In accordance with Standing Orders, the Board is required to nominate a Board Member for Audit, Risk and Compliance Committee Membership at its first meeting following the Annual General Meeting.

Following a meeting held on 2 September 2019, it is recommended that Dave Pitt be appointed as the ALMO Board representative on the Audit, Risk and Compliance Committee.

RESOLUTION:

The Board agreed:

- 1. To the appointment of Dave Pitt to the membership of the Audit, Risk and Compliance Committee.**

4.4 GOVERNANCE AND SELECTION COMMITTEE MEMBERSHIP

4.4.1 In accordance with Standing Orders, the Board is required to nominate a Board Member for Governance and Selection Committee Membership at its first meeting following the Annual General Meeting.

4.4.2 Following a meeting held on 2 September 2019 it is recommended that Karen Humble be appointed as the ALMO Board representative on the Governance and Selection Committee.

RESOLUTION:

The Board agreed:

- 1. To the appointment of Karen Humble to the membership of Governance and Selection Committee Membership.**

5 ANY OTHER BUSINESS

None.

6 DATE OF THE NEXT MEETING

The next scheduled meeting will be on the 28 NOVEMBER 2019.

The meeting closed at 17.42

SIGNED..... DATE