

Redundancy Support - Employer Offer

STAGE 1

We will have an initial discussion with you as an employer, offering bespoke support for any employees at risk of redundancy

STAGE 2

We provide group workshops and one to one support on a range of subjects to assist adults to develop their skills and understand their employment options. These can be delivered over the phone, by Zoom or Microsoft Teams.

Our partners the National Careers Service and Department for Work & Pensions cover all aspects of employability. Learning will be tailored to the needs of the individual.

We specialise in:

- **Career planning**; advice on choosing **new careers** that match the employees skills and abilities
- Helping to **understand the local labour market**; we explain which skills are in demand, which employers are recruiting and how many **live vacancies** are there in specific roles / sectors
- Providing advice on developing new skills and linking employees to a wide range of **free training courses** in several sectors
- Supporting people to find **employment**; advice and resources on how to get the best from **job seeking websites, social media** and the **hidden jobs market**
- **Application form advice**; guidance on how to write **winning** applications that meet the needs of the employer
- **Interview skills and mock interviews**; tips on planning and preparation, the types of interview and questions to expect
- Advising on **covering letters**; how to grab the attention of employers
- **CV support**; for anyone without a CV or with an existing CV, our support ensures that CVs are **targeted** and that the information will help the CV to **stand out from the crowd**

STAGE 3

If individuals do become unemployed:

- We can refer into our partners for more in-depth employability support
- We can support people to claim Universal Credit or any other applicable benefits, delivered by the Citizens Advice Bureau in partnership with DWP

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