



Job Description and Person Specification

Job Title	Board Member
Responsible to	Chair of the Board
Role Purpose	To uphold the values, objectives and policies of the Group and to be collectively responsible for directing the successful operation of Nottingham City Homes Ltd in accordance of the Group's rules, the law, funders and Regulator's requirements.

Key Accountabilities	<ul style="list-style-type: none"> • To be a valued and contributing team member of the Board. • To make sure that the values and objectives of the Group are honoured and that policies and plans exist to achieve those objectives in line with the budget, business plan and accounting framework. • To make sure that the Group's affairs are conducted decently and lawfully through the framework of delegation and systems of internal control; with a framework for the effective identification and management of risk. • To monitor with other Board Members the Group's performance in relation to its plans, budgets, controls and decisions in line with appropriate standards and Codes of Conduct, performance and probity. Also in respect of customer feedback and the performance of comparable organisations. • To make sure that the Group's functions comply with its own constitution, Financial Regulations and Standing Orders and the Regulators Regulatory Code. • With other Board Members appoint (and, if necessary, remove) the Chair of the Board or the Chief Executive. • Attend and contribute at Board and Committee meetings, bringing a specific community or other local perspective, skill or professional expertise, but not acting as a representative of any particular group.
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	<ul style="list-style-type: none">• To respect and preserve the confidentiality of organisation business and where necessary declare any relevant interests to the Company Secretary.• To commit the necessary time to represent the organisation, attend conferences and training and support staff when needed.• To undertake any other functions consistent with the role of Board Member allocated by the Chair of the organisation or the Board.• To uphold and demonstrate a strong commitment to equality and diversity.
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This role description describes the current role of the position. However, as Nottingham City Homes Group develops, gradual changes may occur. Where substantial changes occur or affect the levels of responsibility, consultation with all Members will take place.

Created by: Cathy Dobb

Date: June 2016

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• Behaviours	
<ul style="list-style-type: none"> • Maintains a professional demeanour in difficult situations. • “Ownership” of strategic objectives. • Takes responsibility for actions of the organisation. • Honours cultures and values different from one's own. • Learns about and understands the issues. • Consistent and true. • Stands up for their values 	E E E E E E

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