

Michael Varnam Awards 2019 Terms and Conditions

This award is given to publicly recognise the dedication, enthusiasm, commitment and achievement of both an individual and a group that has made a difference to the health and wellbeing of people in Nottingham.

1. The Judging process

1.1 All nominations will be shortlisted by the panel of 5 judges consisting of:

- Director of Public Health, Nottingham City
- NHS Nottingham City Clinical Commissioning Group Representative
- Health and Wellbeing Board representative
- One Nottingham representative
- Youth Parliament representative

1.2 Judges have [1] week to evaluate and agree on a shortlist of 3 nominees (1 winner and two runner ups) for both the individual and group categories. Judges will agree one winner for the individual and group category. All shortlisted nominees will be invited to an Awards Ceremony in the Loxley House Ground Floor Committee Room at 3pm, Wednesday 30th October 2019.

2. Rules and guidelines

2.1 Nominations will be accepted from individuals or groups within health, social care, the voluntary community or business sector for their contributions in the last year who are based or reside within the Nottingham City boundary only. Applicants may nominate themselves. Contact details will be required for the nominee and the nominator, these details will only be used to contact you for the stated purpose and will not be passed onto a third party.

2.2 Nominations can be made online via email to julie.carlin@nottinghamcity.gov.uk or online to www.nottinghamcity.gov.uk/publichealth Alternatively, nominations can be submitted in writing to Julie Carlin, Public Health Nottingham City, Loxley House, Station Street, Nottingham, NG2 3NG.

2.3 Each entry needs to describe the personal or specific contribution of the nominee, including how it can be measured and also to mention any outcomes achieved.

3. **Award Criteria**

The judges will be looking for the following from submissions to both the individual and group categories:

- Nominee must have made a difference and/or impact to either the population as a whole or a disadvantaged section of our Nottingham City community
- Nominee must have actively encouraged others to get involved in improving wellbeing in their community and reducing health and inequality.
- Evidence of how the contribution has been measured and the outcomes achieved.

Winners

4. One individual winner and one group winner will receive a trophy and a certificate. Runners up will receive a certificate.

The submissions closing date is **13th September 2019**