



Nottingham City Council

customer service award

Nominate a Nottingham City Council
employee for a GEM award

Tell us who has made a difference
to you or your local area through
outstanding customer service

Sponsored by



Nottingham
City Council

Nottingham City Council is proud to present the annual GEM employee awards.

You can nominate a Council employee, team or service that has made a difference to you or your local area and given you outstanding customer service.



We recognise and value the work of all our employees and the contribution they make. Your feedback is an important part of this recognition. GEM employee awards are for employees who provide exceptional services for you.

Nominations are accepted all year round.

Who can nominate?

Anyone can nominate employees of Nottingham City Council.

Who is on the judging panel?

Subject to availability, the panel typically includes Council employees, a Councillor and a representative from a partner organisation.

How will the finalists be awarded?

All nominees will be recognised and receive a certificate signed by the Chief Executive. Finalists will be invited to a celebration event to thank them for their work in improving the service you receive.

We also use thank you cards to recognise contributions throughout the year.

GEM – the Nottingham City Council awards scheme for colleagues who Go the Extra Mile.

How can I make a nomination?

It's easy – all you have to do is tell us about the customer service you have received and why it is outstanding, using the nomination form on the back of this leaflet. Return it to the address provided or hand it in at your local library or any Nottingham City Council reception.

Or complete the form online at: www.nottinghamcity.gov.uk/gemawards

If you wish you can use the free internet service at your local library, where our employees will be happy to help you.

If you would like this information in an alternative language or format please contact us on 0115 876 3320.

Customer Service Award

Nomination form

Thank you for nominating a Council employee, team or service for a GEM award.
If you make more than one nomination please use a separate form for each one.

Your nomination

The person, team or service I wish to nominate is:

.....

Please let us know of any contact details you have for the person/team you are nominating:

.....

.....

Information about you

Title

Name

Address

.....

.....

Contact number

Email address

Please tell us where you found out about these awards

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Please turn the page to give us details of your nomination.

customer service award nomination form

Information about your nomination

Please tell us how the person, team or service has made a difference and given you outstanding customer service. Please use additional sheets if required:



Please return your completed form to:

Event Management, Nottingham City Council, Loxley House,
Station Street, Nottingham, NG2 3NG, or hand in your
form at your local library or any Nottingham City Council
reception. Or go online to nominate, visit

www.nottinghamcity.gov.uk/gemawards

For further information please contact us on

0115 876 3320.